

**PLEASE PRINT ALL INFORMATION**

**SEE REVERSE SIDE FOR DIRECTIONS**

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ COMMUNITY COLLEGE \_\_\_\_\_

**Important:** A Certificate of Residence must be dated two (2) months or less prior to the start of the semester.

**CERTIFICATE OF RESIDENCE  
AFFIDAVIT (or AFFIRMATION) and APPLICATION  
For New York City Residents**

In connection with attendance at community colleges in New York State.  
Pursuant to Article 126, Sections 6301 & 6305 of the Education Law.

I, \_\_\_\_\_ do hereby swear (or affirm) that I reside at  
(applicant's full name)

\_\_\_\_\_, State of New York; that I now am  
(permanent New York City address, including borough and zip code)  
and have for a period of at least one year immediately prior to the date of this affidavit (or affirmation) been a resident  
of the State of New York; that I now am, and have been for at least six months immediately prior to the date of this  
affidavit (or affirmation), a resident of New York City, county of \_\_\_\_\_, and that I have lived at the  
(county of residence)  
following places during the year immediately prior to the date of this affidavit (or affirmation) and application:

ADDRESS(ES)	DATES (From – To)
_____	_____
_____	_____
_____	_____

I further state that I plan to enroll in \_\_\_\_\_ and that this affidavit  
(community college)  
(or affirmation) is made for the purpose of securing from the Chief Fiscal Officer of the City of New York a certificate of  
residence pursuant to the requirements of Article 126 of the Education Law.

\_\_\_\_\_  
(sign in presence of Notary Public or Commissioner of Deeds)

**Your signature must be notarized before this affidavit (or affirmation) is submitted.**

Sworn to (or affirmed) before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
*Notary Public or Commissioner of Deeds*

THIS SPACE FOR USE OF CHIEF FISCAL OFFICER OF NEW YORK CITY (COMPTROLLER)	
Certificate issued (   )	Certificate not issued (   )
Date _____	By _____

Education Law, Section 6305 (3), provides: "The chief fiscal officer of each county, as defined in section 2.00 of the local finance law, shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county . . . Such person shall, upon his registration for each college year, file with the college such a certificate of residence issued not earlier than two months prior thereto, and such certificate of residence shall be valid for a period of one year from the date of issuance."