

(LETTERHEAD)

CERTIFICATION

This is to certify that **(NAME OF EMPLOYEE)** is a bonafide employee of **(Company name)** holding the position of **(Position)** from **(Date of Employment)** up to the present.

(Mr. _____ / Ms. _____)'s annual gross compensation is Pesos (amount in words) (PHP _____) and is entitled to annual vacation leave credits of _____ (__) days and sick leave credits of _____ (__) days.

This certification is being issued upon the request of (Mr. _____ / Ms. _____) for any legal purpose it may serve.

Issued this ____ day of ____ 2009 in _____, Philippines.

Signed,

(Name and Signature of Issuing Authority)
(Title)